
Minutes of the Borough Council Zelienople, PA

3/13/2017

7:30 PM Council-Regular

MasterID:

591

The March 13, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Mary Hess, Ralph Geis, Gregg Semel, Andrew Mathew III, and Mayor Thomas Oliverio. Council member Don Burgess and Junior Council Member Ethan Mooney were absent.

Borough Manager Donald Pepe, Police Chief Jim Miller, Engineer Tom Thompson and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gregg Semel & Oliver

VISITORS

Dan Fritch
Henry O. Ziegler
Ellen Roberts
Amerigo Allegretto

Anyone else present did not sign in.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mrs. Reeb, to accept the Consent Agenda as follows:

- Transfer Funds \$250,000 from the Electric Fund to the General Fund, if needed

Motion carried 6 - 0

OLD BUSINESS:

NONE

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NEW BUSINESS:

BILLS TO BE PAID -MARCH 2017

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the "Bills to be Paid" for the month of March in the amount of \$ 609,962.61.

Motion carried 6-0

CONSIDERATION OF THE AMERICAN LEGION REQUEST FOR THE MEMORIAL DAY SERVICE PARADE PERMIT

A motion was made by Mrs. Reeb, second by Mrs. Hess, to grant the Zelienople American Legion request to have their Annual Memorial Day Service on Monday May 29, 2017 at approximately 10:30 AM to 12:30 PM. The Borough will apply for a parade permit on their behalf. The Legion must coordinate with the Police Department for the appropriate traffic control.

Motion carried 6-0.

CONSIDERATION OF THE REQUEST BY THE SHU-BREW PUB FOR THE PLACEMENT OF OUTSIDE SEATING

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the expanded request made by the Shu-Brew Pub in their letter of February 21, 2017, to be allowed to have outdoor seating between March 1, 2017 and November 31, 2017, weather permitting and to use a Pop Up Tent for outdoor special events as noted in the letter. The borough has approved this request with the following conditions:

- Only two (2) tables located directly outside the establishment in the sidewalk area; outside the front door entrance to the shop. The use of four (4) chairs is allowed if there is sufficient room to do so.
- Placement of the tables & chairs will be maintained to ensure that they do not pose an impediment to pedestrians utilizing the sidewalk and the Borough will determine if there is any impediment. If so then this approval can be revoked;
- The tables and chairs are to be placed inside when the business is closed;
- Tables will not be used for any full service, but rather for patrons to consume items purchased inside at the counter.
- This use is permitted from March 1, 2017 through November 31, 2017 weather permitting. Any snowy

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or icy road or street conditions will obviously require this use to be terminated for the year. A request for any additional time extension would need to be again submitted to the Council.

- A pop up tent can be used as indicated in the attached letter for the following events only. St. Patrick's Day Celebration, (3/18/17), Horse Trading Days Events (7/13 to 15, 2017) SHUBREW 3 Year Anniversary Event (9/16/17) Fall Festival (10/14-15, 2017) & Halloween Party (10/31/17).

- This request is for 2017 and must be requested annually prior to the intended start date.

Motion carried 6-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Semel, second by Mr. Mathew, to authorize the transfer of monies in the amount of \$850.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-14 to Revitalization Writing Services.

Motion carried 6-0.

AUTHORIZATION TO PAY INVOICE - H.R.G.- ZELIENOPLE STREETScape PROJECT--MAIN STREET REVITALIZATION

A motion was made by Mr. Mathew, second by Mrs. Hess, to authorize the payment to H.R.G., in the amount of \$1,755.00 for the payment of invoice #117568 for their additional services relating to the Zelienople streetscape project.

Motion carried 6-0.

FORMAL ACCEPTANCE OF THE INTENT TO RETIRE FROM BOROUGH EMPLOYMENT FROM MARTIN L. MATSCHERZ

A motion was made by Mr. Semel, second by Mr. Geis, to reluctantly formally accept the Retirement letter of intent of Martin (Mark) L. Matscherz to be effective May 5, 2017.

Motion carried 6-0.

PROPOSED RESOLUTION #351-17 TO APPOINT RANDALL HART AS AN ALTERNATE MEMBER TO THE ZONING & HEARING BOARD (ZHB)

A motion was made by Mr. Mathew, second by Mrs. Hess, to adopt proposed Resolution #351-17 to appoint Mr. Randall Hart as an Alternate Member to the Zoning & Hearing Board (ZHB) for the term

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effective 6/8/2016 to 6/8/2019.

A full and true copy of Resolutions #351-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

CONSIDER AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE BOROUGH'S 2017 STREET PAVING PROGRAM

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the Borough Manager to advertise for bids for the 2017 Paving Project according to the prepared list of streets and the following schedule.

The following is the tentative schedule for the paving contract:

- Council authorization to advertise- per approval March 13, 2017
- Advertise- following Council approval and compilation of bid packet
- Sealed bids received until 12:00 pm on April 19, 2017
- Proposed Bid opening- 1:00 pm on April 19, 2017
- Review bids & recommendation to Council- Following Council meeting
- Contract completion deadline - August 18, 2017

Motion carried 6-0

CONSIDERATION FOR PHASE 1 ENVIRONMENTAL SITE ASSESSMENT FOR MAIN STREET

A motion was made by Mr. Mathew, second by Mrs. Hess, to authorize the Insight Group Inc. to perform the Phase 1 Environmental Site Assessment, for the areas between the sidewalks along Main Street from New Castle Street to Spring Street, for a cost of \$2,325. This is required to meet the conditions for Phase (part) 4 of the current Phase I project.

Motion carried 6-0.

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AUTHORIZATION TO ADVERTISE ORDINANCE #853-17 TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE TOWNSHIP OF JACKSON FOR THE PURPOSE OF MULTI-MUNICIPAL COOPERATION ON PARK AND RECREATION INITIATIVES.

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize the advertisement of proposed ordinance # 853-17 to enter into an intergovernmental cooperative agreement with the Township of Jackson for the purpose of multi-municipal cooperation on park and recreation initiatives.

Motion carried 6-0.

OTHER BUSINESS:

DONATION TO THE ALLEGHENY AQUATIC ALLIANCE FOR THEIR WORK ON THE CONNOQUENESSING CREEK CLEANUP PROJECT

A motion was made by Mrs. Reeb, second by Mrs. Hess, to authorize the donation of \$500.00 to the Allegheny Aquatic Alliance to assist them in their work to clean up the Connoquenessing Creek in the Zelienople Area.

Motion carried 6-0.

Manager Don Pepe asked for an Executive Session on Personnel and contractual matters. Council person Hess asked for an Executive Session on contractual matters. Council President Bayer asked for an Executive Session on personnel matters.

Council took a short break at 8:07 PM and returned at 8:16 PM

Council went into Executive Session at 8:16 PM and returned to convene the meeting at 9:51 PM

PROPOSED RESOLUTION #352-17 AUTHORIZING THE ACQUISITION OF TAX MAP PARCEL 550-S2-BH24-0000 AND THE APPROVAL OF THE CERTIFICATE OF INCUMBENCY WITH AUTHORITY FOR THE SIGNATURES TO PURCHASE THIS PARCEL.

A motion was made by Mrs. Hess, second by Mr. Mathew, to adopt proposed Resolution #352-17 authorizing the acquisition of tax map parcel 550-S2-BH24-0000 and to approve the Certificate of Incumbency for signature authority for the purchase.

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A full and true copy of Resolutions #352-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0

Being no further business the meeting was adjourned by Council President Bayer at 9:52 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor